

Appendix E

OPERATIONAL RISK REGISTER

Risk Register Name: Children's Centres

Date Reviewed: November 2011

Next Review Date: January 2012

1. Increased budget pressures
2. Partners reduce capacity to deliver their requirements

<i>LIKELIHOOD</i>				
A Very High (>80%)				
B High (51-80%)				
C Significant (25-50%)				
D Low (10-24%)				
E Very Low (3-9%)				
F Almost Impossible (0-2%)				
	4 Negligible Impact / Benefit	3 Marginal Impact / Minor Benefit	2 Critical Impact / Major Benefit	1 Catastroph ic Impact / Exceptional Benefit
	<i>IMPACT</i>			

Objectives:

- 1 To ensure that the Children's Centre services are targeted at those who most need them
- 2 To sustain geographical Children's Centre access
- 3 To enable every children's centre to be "good" moving to Outstanding
- 4 To ensure staff are well trained, competent and high performing
- 5
- 6

Risk No.	Objective No.	Risk Description	Controls (in place and effective)	Risk Rating This Qtr (after controls)	Risk Rating Last Qtr	Controls (underway or planned)	Control Owner(s)	Target Risk Rating	Target Risk Date	Risk Owner
		Increased Budget Pressure	Remodeling of children's Centre finances to Robust budget planning and management - Recruitment of temporary budget officer	A2	N/A	Remodeling of Children's Centres	Divisional Director	C2		Wendy Beeton
		National and local political decisions Changes to the general economy Demographic changes e.g. increase in birth rate	Plan in place to deliver savings							
		Limiting services to meet needs Consulting to reorganise								
		Partners reduce capacity to delivery their services	Strong relations in place which would not be easily undermined Regular meetings with Health Visitor Manager and professional Leads	B2		New Commissioning and Quality Assurance Division in place to support decision making, monitoring and review.	Divisional Director	E2		Wendy Beeton

Risk No.	Objective No.	Risk Description	Controls (in place and effective)	Risk Rating This Qtr (after controls)	Risk Rating Last Qtr	Controls (underway or planned)	Control Owner(s)	Target Risk Rating	Target Risk Date	Risk Owner
		Financial pressure with particular concern around health and the voluntary sector	Service Level Agreements in place with voluntary sector and regular monitoring reviews and discussions							
		Additional pressure on Children's Centres to delivery additional services								
		New Operating structure	Wide ranging consultation has taken place to shape the new structure Regular meetings with staff and partners in place	B2		Further consultation planned on new operating structure. Marketing strategy to be developed with communications Further commissioning with HSIP	Divisional Director	D2		Wendy Beeton
		Sustaining geographical delivery points Sustaining and securing improvement in outcomes	Communications department available for advice and to manage messages Commissioning with							

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		Redundancies Staff sickness rates Regulatory criticism by Ofsted and potential negative judgments	HSIP in place with excellent consultancy support							